



North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
Director's Block, Mawdiangdiang, Shillong 793 018 (Meghalaya)
Website: www.neigrihms.gov.in

Tender No: NEIGR/ENGG/13/2022/;

Dated: 20th December, 2022

TENDER /BID DOCUMENT

**ONLINE OPEN E- TENDER ARE INVITED FROM REGISTERED CONTRACTORS
OF PWD/ PHE/ ESTATE OFFICE (GAD)/ MES/ MeECL AND EQUIVALENT CLASS
OF CPWD FOR Construction of Store Depot
(e -Procurement)**

Bid Document Downloading Start Date:	1400 hours of 21.12.2022
Last Date and Time for Submission of Bid Document Online:	1400 hours of 11.1.2023
Last date and Time of Receipt of Earnest Money Deposit (hard copies):	1400 hours of 11.1.2023
Date and Time of Opening of Techno -Commercial Bids:	1400 hours of 12.1.2023
Cost of Earnest Money Deposit (EMD):	Rs.79,400/-

Bidders /Tenderers can download the tender /bid document from Central Public Procurement Portal website at www.eprocure.gov.in
Bidders /Tenderers are required to submit their bid online by uploading all the relevant documents through www.eprocure.gov.in

Tender document can also be downloaded from the Institute's website at www.neigrihms.gov.in For further details regarding amendment /addendum /extension please visit website: www.eprocure.gov.in and www.neigrihms.gov.in

In the event of the date being declared as a closed holiday for purchaser's office, the due date for submission of bids online and opening of bids online will be the following working day at the appointed time.

DETAILED TENDER NOTICE

Online tenders in two bid systems are invited from registered contractors of PWD/PHE/Estate office (GAD)/MES/MeECL and equivalent class of CPWD for the following work.

Name of work	Estimated cost (Rs) (approx)	EMD (Rs.)
Construction of Store Depot	Rs.39,68,800/-	Rs.79,400/-

General Conditions of Contract (GCC):

1. Bidders /Tenderers would be required to register on the Central Public Procurement Portal at www.eprocure.gov.in, using a valid Digital Signature Certificate (DSC) and valid email address to be able to participate in the bidding process. On registration with the Portal they will be provided with a user id and password by the system through which they can submit their bids online.
2. Digital Signature Certificate (DSC) may be obtained from any authorized agencies registered with the Certifying Authority (CA), through National Informatics Center (NIC) in India.
3. Bidders /Tenderers can download the bid document from Central Public Procurement Portal website at www.eprocure.gov.in Bidders /Tenderers are required to submit the bid online by scanning and uploading all the relevant documents through www.eprocure.gov.in
4. Tender document can also be downloaded from the Institute's website at www.neigrihms.gov.in For further details regarding Amendment /Addendum /Extension please visit website: www.eprocure.gov.in and www.neigrihms.gov.in
5. **Earnest Money Deposit (EMD) in the form of Call deposit, Banker's Cheque, Fixed deposit or Demand draft, drawn in favour of Deputy Director (Admn.), NEIGRIHMS, Shillong** or Bank Guarantee of any Scheduled Bank, shall be scanned and submitted online, along with the Techno-commercial bid (Un priced Bid), within the period of tender online submission date and time and the original (hard copy) should be sent to Executive Engineer (Civil), Director's Block, Mawdiangdiang, NEIGRIHMS, Shillong -793018 within the stipulated date and time.
6. The technical bids will be opened online by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, Affidavits, etc uploaded by the bidders will be verified and downloaded for technical evaluation and the result of technical bid evaluation will be displayed on www.eprocure.gov.in in which can be seen by all bidders who participated in the tender.
7. The bidders should download the **BoQ.xls** from CPP Portal and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BOQ template or replace it with any other copy of same **BOQ in .xls format**. NEIGRIHMS /Central Public Procurement Portal (www.eprocure.gov.in) will accept the BOQ template only and hence the rate should not be quoted in any other place except BOQ template.
8. The Financial bid (price bid) i.e. Bill of Quantity (BOQ) of only technically qualified bidders will be opened online by a committee of members and the result will be displayed on the www.eprocure.gov.in which can be seen by all bidders who participated in the tender.
9. Price evaluation will be done on Lump sum basis
10. The site is located at Mawdiangdiang
11. Time of completion: 4 (four) months from the date of issue of commencement order.
12. Contractors shall be deemed to have inspected and examined the site of work and its surroundings before submitting the tenders.
13. Tenderers will have to submit copy of their registration.
14. The contractor shall not sub-contract the work to sub-contractors or to any single sub-contractor. An undertaking by the contractor shall have to be submitted to this effect.
15. The successful contractor shall provide a performance security for his proper performance of the contract within 7 (seven) days from the date of receipt of letter of award. The performance Security shall be in the form of FD/Call Deposit to be pledged in favour of Deputy Director (Admn), NEIGRIHMS. In case the Performance Security is in the form of Bank Guarantee the same is to be sent to the Deputy Director (Admn), NEIGRIHMS in sealed envelope directly by the issuing Bank along with the forwarding letter indicating BG No. purposed of the BG, etc. The amount of the security shall be 3 % (three percent) of the contract price. The performance security shall be valid until the contractor has executed and completed the works and remedied any defects therein in accordance with the contract. The Performance security shall be returned to the contractor within 14 days from the expiry of the Defect Liability period. If the contractor fails to perform the work as per terms and conditions of the contract, the performance security shall be forfeited.

16. If during the execution of the work the contractor encounters physical obstructions or physical conditions other than climatic conditions on the site, which obstructions or conditions were in his reasonable opinion not foreseeable by the contractor, the contractor shall forth with give notice thereof to the Executive Engineer (C) NEIGRIHMS. On receipt of such notice, the EE shall, in his opinion feel that such obstructions/conditions could not have been reasonably foreseen by the contractor, after due consultation with the contractor determine any extension of time with no financial bearing to which the contractor is entitled.
17. During the execution of the works, the contractor shall keep the site reasonably free from all unnecessary obstructions and shall store or depose of any contractors equipment and surplus materials and clear from the site any wreckage, rubbish or temporary works in consultation with the Sanitary Supt of the Institute.
18. Before issue of any completion certificate, the contractor shall clear away and remove from that part of the site to which the completion certificate relates all contractors' equipment, surplus material, rubbish and temporary works of every kind.
19. The contractor while employing labour should ensure that all the statutory labour laws and regulations are adhered to.
20. In the event of
 - a. The amount or nature of extra or additional work
 - b. Exceptionally adverse climatic conditions
 - c. Other special circumstances which may occur other than through a default or breach of contract by the contractor or for which he is responsible. Being such as fairly to entitle the contractor to extension of time for completion of the works or any section or part thereof, the Institute shall after due consultation with the contractor and subject to clause 11 determine the amount of such extension with no financial bearing and shall notify the contractor accordingly.
21. If the contractor fails to complete the execution and completion of the works as specified in the work order and if extension of time is granted if any in accordance with clause 16 and 20 of the GCC, the contractor shall be bound to pay as liquidated Damages a sum of 0.5 % (percent) per week of delay for such default subject to a maximum of 5 % of the contract price.
22. When whole of the works have been substantially completed, the contractor shall give a notice to the Executive Engineer (C) of the Institute, accompanied by a written undertaking to finish with due expedition any outstanding work during the defect Liability period. Such notice and undertaking shall be deemed to be a request by the contractor to the EE (C) to issue a taking over certificate.
23. Defect liability period shall be 12 (twelve) months calculated from the date of completion of the works certified by the EE (C) in the completion certificate.
24. If the contractor fails to fulfill any of the obligations under this contract, the Institute shall be at liberty to terminate the contract thereby voiding the contract and will be at liberty to allot the whole work or balance works to any other party at the risk and cost of the first party.
25. All works are to be carried out as per current specification prevailing in the state of Meghalaya (MPWD & CPWD) and when directed by the Institute.
26. **Average Annual Financial Turnover** during the last three years ending 31st March of the previous financial year should be at least **30 % of the estimated cost**. Tenderer to submit Financial Statement from Chartered Accountant as per **FORMAT – B**.
27. Parties should have the experience of having successfully completed similar works during the last 7 (seven) years ending last day of month previous to the one in which applications are invited should be either of the following: (a).**Three similar completed works each** costing not less than the amount equal to **40% of the estimated cost** or (b) **Two similar completed works each** costing not less than the amount equal to **50 % of the estimated cost** or (c) **one similar completed work** costing not less than the amount equal to **80 % of the estimated cost**. Documentary proof in the form of completion certificates only are to be enclosed failing which the tender will be non-responsive.
28. Completion Certificates should indicate the items of works executed along with the date of award of work & time of completion as per work order & actual time of completion and are to be signed by Officers not below the rank of Executive Engineers **(FORMAT –A)**
29. Running payments can be made to the contractor subject to certification by the Executive Engineer (C) after completion of about 50 % of the work and final payment will be paid after completion of the work after due certification and satisfaction of the Executive Engineer (C).
30. Parties to submit PAN Card
31. Parties to submit GST Registration
32. Parties to submit valid Labour License from Labour Department
33. Rates once accepted will not be enhanced due to variation in the rate of materials, labour and Government taxes.
34. No tools and plants will be supplied by the Institute
35. No materials will be supplied by the Institute.
36. The quoted rates shall be firm, fixed and binding on the contractor irrespective of any variation in the quantities stated in the contract upto ± 15 % variation of the contract value as a whole.
37. Successful Non –Tribal tenderers should submit the valid Trading license within 14 (fourteen) days from the date of issue of preliminary work order.

38. Any dispute arising out of the contract shall be settled by the Director, NEIGRIHMS.
39. The specifications and mode of measurement for civil works shall be in accordance with PWD/CPWD specifications unless otherwise specified.
40. In the event of responsive parties quoting same rates, the Institute reserves the right to allot the work to the bidder having higher credentials in terms of turnover, similar work experience, etc.
41. If there is any excess payment on any item etc made to the contractor, the contractor shall not hesitate to cooperate in adjusting / deducting the same from either the running bills or final bills.
42. The Institute reserves the right to accept or reject any or all tenders without assigning any reason thereof
43. All the above requirements are compulsory for fulfillment as part of the tenders failing which tenders will be rejected.
44. All documents, registrations should be valid as on the date of tender.
45. Meghalaya Value added tax / Goods and Service Tax as applicable will be deducted from the bills of the contractor.
46. Parties to submit the list of technical staff with at least one experienced Junior Engineer-Civil (Diploma). Attested copy of diploma/degree certificates to be enclosed. Undertaking in the form of affidavit to be submitted.
47. The parties to furnish an affidavit on a non-judicial stamp paper that there is no police/vigilance/CBI case pending against them.
48. Successful bidder will have to furnish an Undertaking to carry out/ execute the work in strict conformity to the specifications as mentioned in the scheduled items and guide notes of the Scheduled of Rates and Indian Standard codes of practice for materials / as per direction of the Engineer-in-charge failing which he/she shall be liable for disqualification/ blacklisted from participating in future tenders of NEIGRIHMS
49. The Party shall be responsible for the safety of all its workmen/employees during the period of execution of the work. The party shall provide all safety materials, gadgets, equipments etc to all its workmen/employees to ensure their safety during execution of the work. The Institute shall not be held responsible in case of any accidents, mishaps etc to the party and its employees
50. Any delay in completion of the works beyond the stipulated date due to reasons attributable to the contractor may eventually lead to cancellation of letter of award for which the contractor is not entitled to any compensation. The cancellation of letter of award would lead to forfeiture of performance security.
51. The contractor is to register with the Labour Department for the work and the registration certificate has to be submitted, failing which the bill cannot be processed
52. If any statutory tax/deduction/recovery is notified by the State/Central Govt, the same shall be deducted from the bill of the contractors as applicable from its effective date of coming into force.
53. The party who is allotted with the work, will have to sign on the measurement book as a token of acceptance of the measurement.
54. Contractors who engage / employ five or more Inter State Migrant Workmen is required to obtain a license from District Labour Office, East Khasi Hills, Shillong as per prevailing labour laws applicable in the State.
55. Bidders should note that the above terms and conditions will apply specifically in addition to the rules / regulations applicable to works in the Government of India.
56. All rules of GFR will be applicable
57. Wherever relevant, water charges @ 1% on the Order value will be applicable

Sd/
Executive Engineer (Civil)
NEIGRIHMS

Copy to: Accounts officer for information

Check List of documents to be submitted along with the tender:

SI No	Documents	Remarks
1	Earnest money Deposit	
2	Copy of registration	
3	Undertaking not to sub-let the work. (format enclosed with the tender)	
4	Valid Trading license in case of non-tribal contractors.	
5	Pan Card.	
6	G S T certificate	
7	Valid Labour License	
8	Documentary proof of work orders, completion certificates as specified in clause 27 of the GCC.	
9	Completion certificates as per FORMAT – A	
10	Average Annual Financial Turnover during the last three years as per FORMAT - B	
11	List of technical staff with Undertaking in the form of affidavit	
12	Affidavit of no vigilance/police/CBI case pending against them	
13	Submission of signed Tender Documents	

FORM OF UNDERTAKING

To

The Executive Engineer (Civil)
NEIGRIHMS

Sub: Construction of Store Depot

Sir,

With reference to the above, I hereby undertake not to sublet the work cited above, if the work is allotted to me.

Date:

Name of contractor:

Signature and seal:

FORMAT - A.

1. Name of Contractor: -
2. Name of work completed: -
3. Agreement No: -
4. Name of Division in which work was executed: -
5. Tender Cost: -
6. Stipulated date of Start (as per w/o):-
7. Stipulated date of Completion (as per w/o):-
8. Actual date of Completion: -

Signature of Contractor

****Signature of Officer issuing the C/Certificate**

**** (Officer should not be lower than the rank of Executive Engineer – Civil)**

FORMAT B

FINANCIAL STATEMENT

SL NO	FINANCIAL PERIOD	AMOUNTS IN LAKHS
1.	2019 – 2020	
2.	2020 – 2021	
3.	2021 - 2022	

SIGNATURE OF
CONTRACTOR

SIGNATURE OF
CHARTERED ACCOUNTANT

**BEFORE THE MAGISTRATE FIRST CLASS IN SHILLONG
AFFIDAVIT**

I, Shri _____, son of Shri _____ aged about _____, resident of _____ do hereby solemnly affirm and declare on oath as follows:-

1. That I am a bonafide citizen of India and a permanent of the above – mentioned address.
2. That I am a registered contractor, with _____ vide Reg. No. _____.
3. That there is no police / vigilance/ CBI case pending against me/ firm.
4. That I have not been blacklisted in the past by any Government or Private Organization.
5. That the instant affidavit is sworn in for the purpose of giving a declaration of the aforesaid facts and for all other purpose and intents.
6. That the statements made herein above are true to the best of my knowledge, belief and information.

DEPONENT

Solemnly affirmed and declared before me the Deponent above named who is identified by _____ Advocate, Shillong on this the _____ at Shillong.

Identified by:

MAGISTRATE FIRST CLASS
SHILLONG

(Advocate, Shillong)

Bill of Quantity

Name of the Work: - Construction of Store Depot

SI No	Description	Unit	Quantity
1	Earthwork in excavation upto a depth of 2m below the existing ground level for foundation trenches of foundations, footings of column/ walls, retaining walls, septic tank etc. including bailing out water where necessary and removal of surplus earth with all lead and lifts as directed and specified for the following classification of soils (a) In ordinary soil	Cum	126.50
2	Providing brick soling in foundation and under floor with stone/ best quality picked jhama brick, sand packed and laid to level and in panel after preparing the subgrade as directed including all labour and materials and if necessary dewatering, complete (c) Stone soling of thickness 100mm	Sqm	390.50
3	Plain cement concrete works with coarse aggregate of sizes 13mm to 32mm in foundation bed for footing steps, walls, brick works etc. as directed and specified including dewatering if necessary, and curing complete (shuttering where necessary shall be measured and paid separately) (a) In prop. 1:3: 6 (1 cement:3 coarse sand : 6 coarse agg. by volume (using mixture machine)	Cum	41.85
4	Supplying, fitting and fixing in position reinforcement bars upto 1st floor level, conforming to relevant I.S. Code for R.C.C. work/ R.B. walling including straightening, cleaning, cutting and bending to proper shapes and length as per details, supplying and binding with 20G annealed black wire and placing in position with proper blocks, supports, chairs, spacers etc. complete. (Rates inclusive of all wastage, lappage, hooks, chairs, anchorage etc. and no measurements for the same is required) a) From Primary Sources like TATA/ SAIL/ ESSAR/ JINDAL/ SHYAM/ RINL (i) TMT Corrosion resistant steel (CRS) reinforcement bar	Qntl	22.69
5	Providing form work of ordinary timber planking of thickness not less than 25mm and removal of the same for concrete members so as to give a rough finish including centering, shuttering, strutting and propping etc., for height of propping and centering of supporting floor to the soffit of the concrete member not exceeding 4.0M as specified for the following items (a) Foundation, footings, bases of columns, pile cap, raft and mass concrete works etc	Sqm	201.60
6	Providing form work of ordinary timber planking of thickness not less than 25mm and removal of the same for concrete members so as to give a rough finish including centering, shuttering, strutting and propping etc., for height of propping and centering of supporting floor to the soffit of the concrete member not exceeding 4.0M as specified for the following items (b) Sides of tie beams, grade beams etc. at or below ground level requiring formwork at sides only	Sqm	57.84
7	Providing and laying Concrete in Reinforced Cement Concrete Works using Concrete Mixture Machine with coarse sand & 20mm down graded stone aggregate including dewatering if necessary, and curing complete but excluding cost of form work and reinforcement for reinforced cement concrete work (form work and reinforcement will be measured and paid separately) 1 In Foundation and sub - structure including footing, columns with base, tie and plinth beam, pile cap, raft slab, base slab, RCC walls, retaining walls, walls of septic tank, inspection pit and the like and other works not less than 100mm thick up to Plinth Level (Without using admixture, plasticiser) (b) M20 or prop. 1:11/2:3	Cum	36.23
8	Stone masonry work in retaining wall, wing wall, abutment, foundation, steps, plinth etc. in cement mortar in prop 1:6 with levelling course of 1:6:12 with unsize stone / Mawthup both faces hammer dressed including bonding, providing face stone, through stone and centering including racking of joints, curing and supplying and all carriage of stone as directed (a) Random Rubble Masonry (i) In Sub-structure upto Plinth Level	Cum	37.80
9	Earthwork in filling including necessary carriage, watering, ramming etc. Complete as directed and specified 1. Earth/ Sand filling in plinth in layers not exceeding 150mm thick (b) With available excavated earth including breaking of clods, consolidating each layer by ramming and watering with all lead and lifts	Cum	108.00
10	65 mm thick cement concrete floor consisting of 50 mm under layer of cement concrete in prop. 1:3:6 (1 cement: 3 coarse sand: 6 coarse aggregate of 25mm and down) and 15 mm thick wearing layer in cement concrete in prop. 1:1:2 (1 cement: 1 coarse sand: 2 coarse aggregate of size 10mm down) laid in panels and finished with a floating coat of neat cement finish (using cement slurry for bond @ 2.75 kg. per square metre of floor area) including curing etc. complete as directed	Sqm	216.00
11	Steel work riveted and/ or bolted/ riveted in built up sections, frame work including cutting, hoisting, fixing in position and applying a priming coat of red- lead paint up to 4.6m height above plinth including drilling holes, supplying, fitting and fixing with bolts and nuts or welding, if necessary as directed (a) In beams and joists with connecting plates/ angle cleats	Qntl	54.79
12	Steel work riveted and/ or bolted/ riveted in built up sections, frame work including cutting, hoisting, fixing in position and applying a priming coat of red- lead paint up to 4.6m height above plinth including drilling holes, supplying, fitting and fixing with bolts and nuts or welding, if necessary as directed (b) In single stanchions (columns) composed of R.S.J. or channels with caps, bases, splices, angle brackets etc	Qntl	18.01

13	Structural steel work in single sections including cutting, hoisting, fixing in position and applying a priming coat of red lead paint (up to 4.6m height) from plinth level including drilling holes, supplying, fitting and fixing with bolts and nuts or welding, if necessary as directed. (a) In beams and joists fitted independently without connecting plates	Qntl	42.13
14	Providing fitting, hoisting and fixing of roof trusses including purlins fabricated using iron hollow section conforming to relevant I.S. code, as per approved design and drawings including providing M.S. cleats, base plates, bolts and nuts and one coat of red oxide Zinc Chromate primer and two coats of approved enamel paints complete including fitting necessary cleats etc. for fixing ceiling joists as per design and drawing as directed Using TATA make Circular Hollow section of Grade YST-310 conforming to I.S. Specification : 1161-1998	Qntl	28.35
15	Providing Pre Painted Galvanized Iron Sheet Roofing (PPGI) (Dyna roof / Sathyam/ Durakolor/ Century Wells/Prestar/Wonder Roof make or equivalent) at all levels including supplying, fitting and fixing with self drilling, self tapping screws complete. (Roof trusses, purlins etc. to be measured and paid separately.) (e) 0.60 mm thick	Sqm	501.20
16	Providing Pre Painted Galvanized Iron Sheet (PPGI) accessories like Ridges / Valley / Gutter / Flashing (Dyna roof / Sathyam/ Durakolor/ Century Wells/ Prestar/ Wonder Roof make or equivalent) at all levels including fitting and fixing self drilling, self tapping screws complete (e) 0.60 mm thick	Rm	20.00
17	Painting two coats (excluding priming coat) on new steel and other metal surface with enamel paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac) to give an even shade including cleaning the surface of all dirt, dust and other foreign matter (a) Surfaces over 100mm in width or girth (i) General purpose (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac)	Sqm	356.66
18	15 mm thick Cement plaster in single coat on rough side of single or half brick wall for interior plastering up to 1st floor level including arises, internal rounded angles, not exceeding 80mm girth and finished even and smooth including curing complete as directed a) In cement mortar 1:3	Sqm	18.90
19	White washing with lime on wall surfaces (two coats) to give an even shade including thoroughly brooming the surface to remove all dirt, dust, mortar drops and other foreign matter	Sqm	18.90
20	Providing, fitting and fixing anodised aluminium windows and ventilators of standard sections without horizontal glazing bars joints mitred and welded (manufactured to relevant IS specifications) fitted with 6mm x 3.15mm lugs 100mm long embedded in CC blocks 150mm x 100mm x 100mm in 1:3:6 mix including providing and fixing handles, frictions stays, joining cleat, bolting device, locking arrangement, spring catch as required complete as specified and directed for all levels. (Glass panes included, Cement concrete to be measured and paid separately) (a) Side hung and Top hung openable windows and ventilators (i) 5mm clear glass	Sqm	21.60
21	Providing and laying of inter locking concrete block for pavement with cement concrete paver blocks as per IS 15658-2006 of thickness 80mm and 28 days compressive strength not less than 30 N/m over a layer of bedding sand of compacted thickness 30mm, laid either in stretcher/ running/ herringbone pattern of bonds as directed by the engineer and in proper level and grade and compacted with appropriate equipment such as plat vibrator along with spreading of a thin layer of joint filling sand to fill up the gaps between blocks complete	Sqm	75.00
22	Providing CC/ Brick/ Stone Open Surface Drain with 15mm thick cement plastering in prop. 1:3 finished with a floating coat of cement slurry as directed with necessary shuttering for sides and earth work in excavation of foundation trenches and refilling the sides after completion of work etc. as specified (a) With cement concrete (1:3:6) having 100mm thick sides and 100mm thick bed laid over brick flat soling (i) 300mm wide and average 150mm deep	Rm	32.00
23	Providing and fixing clear sheet glass bedded in putty and fixed with/without wooden beading including necessary cutting of glass to the required size (payment for wooden bead shall be made separately) (c) 5.00mm thick (Area of glass panes exceeding 1200 sq.cm but less than 2000 sq.cm)	Sqm	12.32

Note: Price evaluation will be done on Lump sum basis